

# **Permit and Paid Parking Policy**

## **Town of Mount Desert**

Applications for permits will be done entirely online. The town has contracted with IPS Group to manage the process. Permit applications will be obtained, completed and managed through the IPS Group portal. Permit approvals will be done during normal business hours, typically Monday through Friday 8:30 AM to 4:30 PM. Permit approvals will normally not be done on holidays and weekends.

Unless otherwise stated, all permits are valid for one year.

### **I. Permit Types:**

- A. Resident Vehicle Permit- A person who resides within the village of Northeast Harbor or at the Seal Harbor Yacht Club in the Town Mount Desert and where parking is not afforded at the residence, shall be eligible to apply for one free seasonal parking permit. Permits will only be issued to park in the village where the applicant resides. The resident permits are valid only for designated spaces as determined by the Town.

#### **Application Requirements:**

Fee: \$0

Application Materials Required: Current proof of residency in village where the permit will be issued or the Seal Harbor Yacht Club, and a current vehicle registration.

Application Approval by Parking Staff during normal business hours, and may include a meeting with the applicant at their residence to verify the need for parking.

- B. Boat Owners Lot- A person who owns a vessel that is docked in a seasonal slip at the Northeast Harbor Marina in the Town of Mount Desert and who pays the Northeast Harbor Marina for that dock space shall be eligible to apply for two free seasonal parking permits for the Boat Owners Lot. A transient boater who is renting a temporary slip in the Northeast Harbor Marina shall be eligible to apply for one free parking permit to be valid for the duration of their stay at the Marina.

#### **Application Requirements:**

Fee: \$0

Application Materials Required: Current boat registration, license plate number and type and receipt from Northeast Harbor Marina for a seasonal slip or receipt for transient slip fees.

Application Approval by Mount Desert Harbormaster during normal Business hours.

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- C. Tennis Court Lot- A person who owns or rents a mooring for a vessel at the Northeast Harbor Marina shall be eligible to apply for one overnight parking permit for the Tennis Court Lot in Northeast Harbor.

Application Requirements:

Fee: \$0

Application Materials Required: Current boat registration, license plate number and type and receipt from Mount Desert Harbor Master for mooring fees payment.

Application Approval by the Mount Desert Harbormaster during normal business hours.

- D. Seal Harbor Mooring Lot- A person who owns or rents a mooring in Seal Harbor shall be eligible to apply for one permit to park overnight in the Seal Harbor Mooring Lot located off of Main street in Seal Harbor.

Application Requirements:

Fee: \$0

Application Materials Required: Current boat registration, license plate number and type, and receipt from the Mount Desert Harbor Master for mooring fees payment.

Application Approval by the Mount Desert Harbormaster during normal business hours.

## **II. Permit Parking Rules**

- A. Resident Parking permits are valid from January 1<sup>st</sup> to December 31<sup>st</sup> of a given year.
- B. Boat Owners permits are valid only during the period allowed by the Mount Desert Harbormaster.
- C. Tennis Court Lot permits are valid only during the period allowed by the Mount Desert Harbormaster.
- D. Seal Harbor Mooring Lot permits are valid only during the period allowed by the Mount Desert Harbormaster.
- E. Information that may be needed to apply for permits depending on type in Section
  - 1. Proof of Property Ownership within the Town, such as a tax or utility bill.
  - 2. Proof of Residence in the village where the permit will be issued, such as lease or rental agreement, utility bill, driver license, vehicle registration, or any other document proving physical residency.
  - 3. Proof of current excise tax and registration in the Town of Mount Desert.
  - 4. Proof of mooring registration or receipt for mooring fees.
  - 5. Proof of payment for slip fees or mooring fees to the Town of Mount Desert.
  - 6. License Plate number and type.

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- F. The Town of Mount Desert reserves the right to deny a permit request and/or revoke parking permits for blatant non-compliance and abuse of the permit rules at any time.

### **III. Location of Permit Parking**

- A. Boat Owners Lot in Northeast Harbor next to the Marina.
- B. Tennis Court lot located in Northeast Harbor next to the tennis court and Marina. Parking permit required for overnight parking only.
- C. Seal Harbor Mooring Lot, a dirt parking lot located on Main Street in Seal Harbor, permit required to park anytime.
- D. Gray Cow Lot located off of Main Street and Sea Street in Northeast Harbor, residential permit parking clearly marked with signs and permit required to park at all times. (Not to exceed 20 spaces)
- E. Steamboat Wharf Road - one (1) on-street parking space clearly marked with signs and permit required to park at all times.

### **IV. Paid Parking Areas and Rules**

#### **A. Locations of areas for paid parking:**

- 1. 11 overnight paid parking spaces in the Municipal Building parking lot. Spaces are clearly marked as paid overnight parking.
- 2. 14 overnight paid parking spaces on the peripheral of the Cranberry Island Parking area. Spaces are clearly marked as paid overnight parking.
- 3. When the above two locations are full overnight paid parking is allowed in the permit area of the Gray Cow Lot which is located off of Main Street and Sea Street in Northeast Harbor. (Not to exceed the 20 permit spaces)

#### **B. Rates For Paid Parking:**

- 1. All overnight paid parking spots cost \$10 per night of parking.
- 2. Paid parking is enforced May 15<sup>th</sup> to October 30<sup>th</sup>.

**Mount Desert Board of Selectman Approved 5/16/2022**